

INTERNATIONAL ASSOCIATION OF ALLERGOLOGY AND CLINICAL IMMUNOLOGY
ASSOCIATION INTERNATIONALE D'ALLERGOLOGIE ET D'IMMUNOLOGIE CLINIQUE
ASOCIACION INTERNACIONAL DE ALERGOLOGIA E INMUNOLOGIA CLINICA
INTERNATIONALE GESELLSCHAFT FÜR ALLERGOLOGIE UND KLINISCHE IMMUNOLOGIE

President:

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March 8, 1988

TO: IAACI Member Society President and Secretary

FROM: Rick Iber
Associate Executive Director

Secretary-General:

Dr. Oscar L. Frick
370 Parnassus Avenue
San Francisco, California 94117
U.S.A.
Phone: (415) 566-0733

We are pleased to send you information on the IAACI Constitution and By-Laws including those amendments authorized during the House of Delegates meeting at the XII Congress.

Treasurer:

Dr. Robert J. Davies
Academic Department of
Respiratory Medicine
St. Bartholomew's Hospital
West Smithfield
London EC1A 7BE
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In anticipation of the XIII International Congress, which will be held in Montreux, Switzerland, 16-21, October 1988, the schedule of dates for initiating certain actions is as follows:

Executive Secretary:

Donald L. McNeil

On or before 29 April, 1988

Associate Executive Secretary:

Richard I. Iber

Executive Office:

International Association
of Allergy and
Clinical Immunology
611 East Wells Street
Milwaukee, Wisconsin 53202
U.S.A.
Phone: (414) 276-6445

1. Names (and mailing addresses) of Delegate and Alternate for ensuing terms shall be presented to the Secretary-General by the presiding Officer and Secretary of each Member Society (see page 8, Section 5). Please send these to the Secretariat in Milwaukee.
2. Committee reports prepared by chairman, must be mailed to IAACI President and other Officers (page 11, 12, Article V).

On or before 20 July, 1988

1. Any new Member Society application must be completed and mail ballot sent to each Delegate (see Page 3, Section 2(a) and Page 7, Section 1).
2. Any new Individual Membership application must be completed and mail ballot sent to each Delegate (see page 4, Section 2(c) and page 7, Section 2).

EXECUTIVE COMMITTEE

Pres. Elect — Prof. Jacques Charpin (France); *Past Pres.* — Prof. Jack Pepys (U.K.); *First Vice-Pres.* — Prof. S.O. Freedman (Canada); *Second Vice-Pres.* — Prof. Dr. Albert Oehling (Spain); *Third Vice-Pres.* — Dr. Julio Croce (Brazil); *Members-at-Large* — Prof. Mario Ricci (Italy); Prof. Terumasa Miyamoto (Japan); Prof. Dr. E. Fuchs (West Germany); Prof. S.G.O. Johansson (Sweden); Prof. Keven J. Turner (Australia); Dr. Bernard A. Berman (U.S.A.); Prof. Dr. José G. Huerta López (Mexico)

Memo to Member Society President and Secretary
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For your additional reference:

1. Each IAACI Member Society is entitled to at least one Delegate (see page 3, Article IV).
2. All duly accredited Delegates of Member Societies shall have the right to vote in the House of Delegates (see page 4, Section 3).

If our office may be of assistance, please contact us.

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**CONSTITUTION OF THE
INTERNATIONAL ASSOCIATION
OF ALLERGY
AND
CLINICAL IMMUNOLOGY**

Article I — NAME

The name of the organisation shall be "The International Association of Allergology and Clinical Immunology" (hereinafter referred to as the "association") and the Association shall be governed by these Statutes in accordance with Article 60 and the following articles of the Swiss Civil Code and shall be incorporated in accordance with Article 60 of the aforesaid Code.

Article II — INCORPORATION

Section 1. The Incorporation of the International Association of Allergology shall be in Zurich, Switzerland.

Section 2. English shall be the official language of the Constitution and By-Laws.

Article III — PURPOSE

The object of this Association shall be to advance the knowledge of allergology and related fields and to foster dissemination of this knowledge through international Congresses on Allergology and Clinical Immunology and by other means.

Article IV — MEMBERSHIP

Section 1. Membership of the Association shall be of three types: namely, (1) national societies, (2) affiliated organisations, (3) individual members.

Section 2(a). Member Society. Any national allergy and/or clinical immunology society or other national organisation interested in allergy and/or clinical immunology shall be eligible to join the Association as a Member Society. All members of Member Societies who pay dues to their respective society shall automatically become Members of the Association. Each Member Society will be entitled to at least one Delegate, and two Delegates for a fully paid-up

membership of 300 or more members. (see Article VII Section (1)).

Section 2(b). Affiliate Organisation. "An organisation with objectives compatible with Article III and which embraces a multination geographical area or a continent shall be eligible to become an Affiliate Organisation". An Affiliate organisation shall have the right to maintain in the House of Delegates a representative who must be a Member of the Association and who shall have seat and voice in the House of Delegates but shall not have the right to vote as the representative of the Affiliate Society. The Association shall have the right to send a representative to an Affiliate organisation who shall have seat and voice but no vote in the said Affiliate organisation. An Affiliate organisation shall be exempt from dues. The election of an Affiliate organisation shall be according to the procedure provided in Article VII, Section 1, of the Constitution.

Section 2(c). Individual Member. An individual physician or other person, who has made significant contributions to the field of allergy and/or clinical immunology and who resides in a country where no national allergy society exists, may be elected individually as a Member (see Article VII Section (2)).

Section 2(d). Honorary Member. Honorary Membership may be conferred upon individuals who have made contributions of exceptional merit to the knowledge of allergy and/or clinical immunology (see Article VII Section (3)), or who have rendered extraordinary service to the Association.

Section 3. The right to vote in the House of Delegates shall be held only by the duly accredited Delegates of the Member Societies and by the immediate Past-President, except that the President or a Vice-President presiding in his place shall have a vote in the event of a tie vote on any matter before the House of Delegates. The right to hold office shall be open to all Members of the Association.

Article V — OFFICERS

Section 1. The officers of the Association shall consist of a President, a President-Elect, and a First, a Second and a Third Vice-President, a Secretary-General and a

Executive Committee and to the presidents of the Membership Societies. He shall send out notices of meetings and other communications.

Section 5. The Treasurer shall receive all dues and other monies and shall pay all debts therewith. He shall render a yearly financial account based on a professional audit to the Executive Committee and to the House of Delegates. This financial account shall be communicated to the presidents of the Member Societies at the Congress.

Article VII — ELECTIONS

Section 1. Election of Member Societies or Affiliate Organisations shall be by the following procedure: (a) Formal application to the Secretary-General by the presiding officer and secretary. This application shall contain names of officers and Executive Committee and a copy of the original constitution with a translation, if needed, into English. (b) Examination and report by the Credentials Committee to the President, the Secretary-General and the Executive Committee of the Association. (c) Action by the Executive Committee of the Association. (d) If considered eligible it will be subject to an affirmative vote of a simple majority of the House of Delegates by mail 90 days prior to Congress and sent to the Secretary-General.

Section 2. Election to Individual Membership shall be by the following procedure: (a) Formal application to the Secretary-General supported by endorsement of three members. (b) Examination and report by the Credentials Committee to the President, the Secretary-General and the Executive Committee. (c) Action by the Executive Committee of the Association. (d) If considered eligible it will be subject to approval by a simple majority vote of the House of Delegates by mail 90 days prior to Congress and sent to the Secretary-General.

Section 3. Election of Honorary Members shall be by the following procedure: (a) A proposal signed by at least 10 members of the Association shall be sent to the Secretary-General and then dealt with as in (b), (c), (d) of Section 2 above.

Section 4. The officers and other members of the Executive Committee shall be elected by the House of Delegates at its regular business meeting. The manner of election shall be as follows: A Nominating Committee consisting of twelve (12) Delegates, each a member of a different Member Society, shall be appointed by the President, subject to the approval of the Executive Committee, at least twelve (12) months prior to each meeting of the House of Delegates. This committee shall consist of Delegates: 3 from Europe; 3 from North America; 3 from Central and South America, and 3 at-large. In case there are insufficient numbers of Delegates available from any of these geographical areas, each deficiency shall be made good by the appointment of a Delegate from another area. Each Delegate initially appointed to this Committee shall retain his membership in this Committee until the Committee has made its report to the House of Delegates, even though the Member society of which he was the Delegate at the time of his appointment designates another individual as its Delegates for that Congress. The chairman of this Committee shall be appointed by the President in addition to the twelve Delegates, subject to the approval of the Executive Committee. The chairman need not be a Delegate; he shall not have a vote in the Committee except in the event of a tie vote. The Nominating Committee shall submit its nominations for the officers and for members of the Executive Committee to each Delegate at least ninety (90) days prior to the meeting of the House of Delegates. Nominations for officers and members-at-large of the Executive Committee must be from the list of Members of the Association. At the time of election of officers, additional nominations may be made by Delegates from the floor. A majority vote of the members of the House of Delegates shall constitute an election.

Section 5. The name of its Delegate and alternate for the ensuing term shall be presented to the Secretary-General by the presiding officer and secretary of each Member Society not later than six (6) months before the next meeting. Each Member Society shall have an accredited Delegate assigned to the House of Delegates at all times and shall fill any vacancy within ninety (90) days.

Section 3. In the event that a Member Society is not represented at a meeting of the House of Delegates either by its Delegate or Alternate Delegate in person respectively, it may give its proxy in a letter signed by its President or Secretary to the Delegate of another Member Society to act and vote for it at a meeting of the House of Delegates. No Delegate shall hold more than one vote by proxy in addition to his own vote.

Article III — FINANCES

Section 1. Each Member Society and each individual Member from a country where there is no National Allergy Society shall pay annual dues.

Section 2. A Finance Committee of three Members shall be appointed at each Congress. The function of this Committee shall be to examine the budget expenses, to estimate income, to recommend dues and to investigate sources of income.

Section 3. The minimum dues of Member Societies and of individual Members shall be in accordance with the needs of the budget. The Finance Committee shall submit such proposed dues to the House of Delegates for its action. Approval of the amounts of such dues for the ensuing term shall require a two-thirds ($\frac{2}{3}$) affirmative vote.

Section 4. An Auditing Committee of three Delegates representing different Member Societies shall audit the Treasurer's accounts for each Congress and at any other time it pleases on giving seven (7) days notice to the Treasurer.

Article IV — CONSTITUTION AND ROSTER

The Secretary-General shall furnish a copy of the Constitution and By-Laws and a roster of the Member Societies and of their officers to each Members Society. He shall keep a list of the founders of the International Association of Allergology.

Article V — SPECIAL COMMITTEES

Section 1. The President shall appoint a Program Committee, a Finance Committee, an Editorial Committee, a Nominating Committee, an Organization

Committee, a Committee on the Constitution and By-Laws, a Credentials Committee, a Public Relations Committee, a Liaison Committee and any other special Committees which he deems necessary, and shall designate the chairman of each committee. The membership of these committees shall be subject to the approval of the Executive Committee. The reports of the special committees shall be mailed to the President and other officers 90 days prior to Congress.

Section 2. The Program Committee shall consist of the President, the President-Elect and at least three other Members of the Association. The President shall be Chairman and the President-Elect shall be Co-Chairman. Upon the President as Chairman shall rest the ultimate responsibility for the Program of the Congress. The President-Elect, as Co-Chairman, shall be the executive head of the Committee immediately subordinate to and responsible to the President.

Section 3. The Editorial Committee shall consist of five (5) members including the Chairman. The Chairman and at least two other Committee members shall be Members of the Association. The Editorial Committee shall be responsible for the preparation for publication of the Proceedings of each Congress.

Section 4. The Organization Committee shall consist of a Chairman, who shall be a resident of the country in which the Congress will meet and a sufficient number of Members to accomplish the work of this Committee. It shall be charged with the organization and management of the Congress. It shall be responsible for the arrangements for assembly halls and other meeting places for the various sessions and sections of the Congress, for the House of Delegates and for committees of the Association; for the arrangements for hotel accommodations for Members and guests; for travel arrangements; for the planning and organization of entertainments and excursions immediately connected with the Congress; for printing of the Program when this is delivered to it by the Program Committee. It shall have charge of the registration of Members and guests beforehand and at the opening of the