

INTERNATIONAL ASSOCIATION OF ALLERGOLOGY

1. INTRODUCTION

Since 1967, Executive Suite Limited, has been retained to provide a permanent secretariat for the IAA in Montreal. A formal agreement is signed every three years which details the specific functions the Company will provide at a fixed fee. As Executive Secretary of the IAA it is my responsibility to look after the business affairs of the Association as outlined in the agreement.

2. FUNCTIONS

The rôle of the secretariat is to conduct the day-to-day business of the Association thus relieving the Secretary-General and Treasurer of time consuming details. These two officers are kept fully informed of all routine operations and they are consulted in advance should any change in established policy seem advisable. Policy decisions continue to rest, quite appropriately, with these officers.

Routine business functions include billing and collection of annual dues from societies, issuing financial statements, corresponding with committees, keeping the list of some 7,000 members up to date and acting as support for congress fund raising. The secretariat also communicates with the societies concerning their official delegates, prepares agendas for the business meetings and records and distributes the minutes of these meetings.

3. MEMBERSHIP

Current membership statistics are as follows:

Member Societies	- 39
Associate Societies	- Nil
Affiliate Societies	- 2
Individual Members	- 2
Honorary Members	- 7

4. CORRESPONDENCE AND MAILINGS

During the period under review some 1,500 letters were received at, or sent from the secretariat. On behalf of the IX Congress two general mailings were sent out from Montreal.

5. SCHEDULES

The following schedules are attached to this report:

- | | |
|------------|---|
| Schedule 1 | Member Societies in Arrears |
| Schedule 2 | 1. Societies who have not named an Official Delegate to IX Congress |
| | 2. Society who has not named a delegate to two successive congresses. |
| | 3. Applications for Membership |

6. CONCLUSION

I would like to express my appreciation to all members of the Executive Committee and, in particular, to the President, Dr. Sindo, the Secretary-General Dr. Henderson and the Treasurer Dr. de Weck. Without their continued support and unwavering confidence in the Secretariat and its staff, it would not have been possible for us to function both efficiently and effectively during my recent prolonged illness.

I sincerely regret that I cannot be with you at the IX Congress in Argentina - the first congress I have been unable to attend since 1967. I am confident, however, that the Secretariat will be most capably represented by my colleague, Mrs. McGlynn and I look forward to a continued happy association during the next triennium.

Respectfully submitted:



Suzanne K. Edwards
Executive Secretary

Montreal, Canada
October 7, 1976

INTERNATIONAL ASSOCIATION OF ALLERGOLOGY

MEMBER SOCIETIES IN ARREARS

	<u>OWING FOR</u> <u>YEAR(S)</u>
Sociedad Argentina de Alergia e Immunopatologia	1973-1976
Sociedade Brasileira de Alergia e Immunopatologia	1976
The Indian College of Allergy and Applied Immunology	1976
Nederlandse Vereniging Voor Allergie	1976
Sociedad Paraguaya de Alergologia	1974-1976
Sociedad Peruana de Alergia	1974-1976
Sociedade Portuguesa de Alergia e Immunologia	1976
Sociedad Espanola de Alergia	1976
Swedish Association for Internal Allergy	1975-1976
Yugoslavian Association of Allergology (payment being traced)	1974-1975

1. SOCIETIES WHO HAVE NOT NAMED AN OFFICIAL DELEGATE
TO IX CONGRESS

Sociedad Boliviana de Inmunologia y Alergia
Sociedad Cubana de Alergologia
Sociedad de Alergia y Ciencias Afines (Mexico)
Sociedad Peruana de Alergia e Inmunologia
Philippine Society of Allergology and Immunology
Sociedade Portuguesa de Alergia e Inmunologia
Sociedad Espanola de Alergia
Yugoslavian Association of Allergology and Clinical Immunology
Sociedad Latinoamericana de Alergia e Inmunologia

2. SOCIETY WHO HAS NOT NAMED AN OFFICIAL DELEGATE TO TWO
SUCCESSIVE CONGRESSES

Sociedade Portuguesa de Alergia

3. APPLICATIONS FOR MEMBERSHIP

Affiliate Society

Groupement des Allergologistes et Immunologistes de Langues Latines

Associate Member Society

The American Association for Clinical Immunology and Allergy.

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Schedule 1

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